

Keinton Mandeville Parish Council

Minutes of a meeting of the above-named Parish Council held on
Tuesday May 4th 2021 at 7.30 p.m. via zoom

Present: Tom Ireland TI, Chris Lane CL, Chris Calcutt CC, Trevor Ryder TR, Richard Sutton RS, Helen Beal HB, Scott Fischer SF, Kate Ridewood KR, Kevan McHale KM

In attendance: Dean Ruddle DR County Councillor, Neil Bain NB (to present Neighbourhood Plan item), Richard Culley (for item 12) Sue Graham (Clerk)

1.0 Election of Chair.

Nominations for Chair were invited by the clerk.

Tom Ireland was nominated by CL.

This was seconded by CC

TI was elected as Chair by unanimous vote and would sign the declaration of acceptance of office.

Public session

County Councillor: DR reported the following:

- A poll regarding Unitary Council would take place.
- The Parish would have received notice of a TRO -this was regarding double yellow lines by the school.

A query was raised about why there are frequent short power cuts in Keinton Mandeville. This would be queried with the provider. (Western Power)

1.1	Election of Vice Chair Nominations for Vice Chair were invited. Trevor Ryder was nominated by TI. This was seconded by KM. TR was elected as Vice Chair by unanimous vote.
2.0	Apologies Receive apologies and consider acceptance of the reasons. Apologies were received and accepted from: Charlie Hull and Tony Capozzoli
3.0	Declarations. Receive declarations of interests. There were no declarations.
4.0	Parish Council Representatives. Councillors were appointed as follows: <ul style="list-style-type: none">• Playing field committee HB• Village hall committee CC• Happy tracks and skate park Clerk• Finance committee RS SF• Planning TI, CL• Councillor to check risk assessments, deeds, physical check of assets CL• Appeals Board (3) TI HB CC• Youth representative KR• Grievance board (3) TR KM SF• Highways and Parish Paths KM RS• Community SpeedWatch CC
5.0	Minutes of last meetings 6 April 2021 The minutes were agreed as a true and correct record of the meeting held.
5.1	Matters arising from the minutes not covered by items on this agenda. CL noted that there had been no further contact from PCC candidates.
6.0	Planning. Consider the following applications and make recommendations to the planning officer: 21/00919/HOU. Replace existing garage with new single storey detached garden room located in garden. The Hollies, Queen Street, Keinton Mandeville. Comments were invited and observations made as follows: <ul style="list-style-type: none">• Improvement on existing• Concerns about impact on the already congested, narrow, busy junction during construction• No other objections. Resolved: It was proposed and unanimously agreed to recommend approval on condition that deliveries of building materials take place at quiet times (e.g., not during the school run times)
5.1	Determination of Planning. Receive the following notices: No notices had been received.
6.2	Neighbourhood Plan – consider producing neighbourhood plan.

	<p>Neil Bain attended for this item and gave a presentation covering the following:</p> <ul style="list-style-type: none"> • Options: i.e. do nothing / develop community plan / develop neighbourhood plan / influence changes to local plan/ apply for conservation area • Benefits of neighbourhood plan: Basic conditions / agreed site allocations / local green space allocations / focus on local need • Costs: From <£10k to >£50k. including surveys, consultation, consultancy. • Funding sources • Project timescale. <p>Discussion took place as follows:</p> <ul style="list-style-type: none"> • Concern about potential for changes to local plan (especially if unitary authority with even less knowledge about the village) and subsequent status of KM Neighbourhood Plan • Even if the local plan did change, the information obtained as part of the local plan would provide useful data (traffic survey etc.) • It would be worth costing, establishing the extent of local support / expertise • It would be beneficial to look at what other parishes have done (Martock) and learning from their experience • Any work on a neighbourhood plan could be repurposed – it would not be a waste of time • It was agreed to start some preliminary work. <p>TI asked NB to start to make informal enquiries about the extent of support / interest / expertise.</p>	
7.0	Environment Champion Update. There were no further updates.	
8.0	Finance and Payments (RFO – Clerk) It was proposed and unanimously agreed to approve the following payments: Payments Salaries April 2021 (including additional hours) NEST Pensions Direct Debit HMRC Maintenance (incl. insurance contribution) KM School PSA grant Internal auditor – reimburse clerk	£344.34 £27.18 £21.00 £180.26 £1160.00 £100.00
8.1	Receipts. The following receipts were noted: SSDC precept SSDC CIL	£18,300.00 £2021.76
8.2	Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. The accounts for month 1 2021-22 were reviewed. The balance at the year-end was £34,598.18 Payments in April totalled £1,229.78 and receipts were £20321.76. The balance was £53,690.16. The bank statements showed a balance of £52377.56. There were three outstanding payments: flyer printing and two maintenance cheques to a total of £709.16, and one outstanding receipt: 2021.76 Taking this into account, the balance was £53,690.16. The summary of accounts, budget and reconciliation information would be circulated and checked by Councillors at the next proper meeting. Revised budget / reserves –agree in light of year-end figures. This would be carried forward to the next meeting	
8.3	Audit 2020-21. It was agreed to hold a meeting on June 8 th 2021 to consider the 2020-21 Audit paperwork. This would allow for some internal audit work to be finished off.	
8.4	Grant requests. Receive grant requests Radio Ninesprings application for community grant was considered with reference to the Community benefit and grant budget. It was agreed to donate £150 towards building the new FM transmitter. The benefits of providing local community radio to the residents of Keinton Mandeville along with the potential for educational and developmental opportunities for young people were noted. S137.	
9.0	Highways. Update / Items to report: Cast Iron Finger Post Coombe Hill- update on Highways position regarding replacement of this sign. It was noted that the insurers had now advised Highways to look at a replacement. The PC agreed it would like a like for like replacement and would liaise with the landowner about siting this in the original position. Receive notice of Traffic Regulation Order: The county of Somerset - prohibition and restriction of stopping, waiting, loading, and unloading and on-street parking - south somerset order 2012 (amendment no.21) order 2020. This order was noted.	
9.1	Parish Paths. There was nothing to report – TI would be getting quotes for improvements to Babcary Lane.	
10.0	Happy Tracks / Skatepark Receive inspection report – there was nothing to report. Consider renewing risk assessment of play area (Due 2021.) The clerk would take advice from SSDC about the sufficiency of the current annual inspection risk assessment.	
11.0	Maintenance.	

	<p>Update Consider and agree requirements Replacement 'No Through Road' sign for Bab Cary Lane</p>
11.0	Pre-school provision – consider and agree any actions arising. Update. There had been no change since the previous meeting.
12.0	<p>Broadband Provision in Keinton Mandeville R Culley had attended during public session to provide an update as follows:</p> <ul style="list-style-type: none"> • All of the main address areas included in the scheme for Keinton were likely to be eligible for the new Gigabit Voucher funding scheme – KM had the lowest CPP of all the villages. • It was important to get as many properties in the village to take this up as this would allow full funding through the voucher scheme (i.e. it would cost nothing) • Bab Cary was likely to go with Wessex Internet • Wessex would be providing a proposal for comparison however the general feeling was that it would not be able to reach the Openreach proposal. The next steps would be community led - whether to proceed with the Openreach scheme or with Wessex Internet. If proceeding with Openreach they will submit an application to the DCMS for the voucher funding and ask all residents and businesses in the area to go online and pledge their voucher registrations. The service would then be delivered within 12 months (possibly quicker) <p>Questions were asked and answered as follows: Q. How close to the house would the connection be? – Actually connected to the property Q. Some properties in KM fall into the Charltons area – would these be covered by the voucher scheme? It would depend on whether the Charltons decided to proceed with the project. Aggressive marketing was taking place in the Charltons by Wessex internet.</p> <p>It would be very important for the Parish Council to reinforce the message that FTTP could be provided at no cost – and that the monthly package costs were generally around the same as existing contract packages. Resolved: It was proposed and unanimously agreed to proceed with the Openreach proposal.</p>
13.0	Village Hall Report. CC reported that maintenance was ongoing, and a number of groups had returned.
14.0	Correspondence. Receive the following correspondence and agree any actions arising: MHCLG Electronic Communications Infrastructure Consultation. TR would complete this consultation on behalf of the Council.
15.0	Correspondence. Circulation. The following correspondence had been circulated by email or hard copy during April 2021: SCC corona Virus advice / updates, SWP briefings, SSDC corona virus advice / updates, CPRE newsletter, guidance from various sources about local authority response to the death of HRH The Duke of Edinburgh, Somerset Rivers Authority 2021-22 Enhanced Programme of works, CPRE star count results, Guidance on local authority implications during period of mourning, Fraud Protection Information and Offer of Free Training/Support, SSDC: Future of Local Government in Somerset Update, Highway improvement SIS consultation feedback, call for evidence – remote meetings, SWP - recycle more promotional material, proposal to hold local poll (referendum) on future of local government in Somerset, Election volunteers required, NALC response to proposals for locally-led re-organisation, correspondence from local residents and flooding in Church St, and Common Lane including foul water in gardens and houses.
16.0	PR Items for inclusion in the May edition of the Parish Magazine, for the website and social media sites: Neighbourhood Plan – interest and potential volunteers
17.0	Future agenda Items Chistles Lane – status (road as public path?)
18.0	Any other reports. There were no other reports
19.0	Date of next meeting. June 8 th – urgent business only July 6 th – regular parish council in person meeting.